



About the James Bay Lowlands Secondary School Board and the Moosonee District School Area Board

Moosonee District School Area Board (MDSAB):

The Moosonee District School Area Board is dedicated to fostering a safe and accepting learning environment that promotes student achievement and well-being. Their mission emphasizes community collaboration to support every student. They believe that every student is entitled to services and supports that will enable them to navigate pathways to success in an evolving world.

James Bay Lowlands Secondary School Board (JBLSSB):

The James Bay Lowlands Secondary School Board is committed to providing a safe, positive, student-focused environment for all students, respecting all cultures and Aboriginal heritage. Their vision is to ensure that all students have access to excellent learning programs and are fully supported in their individual pathways toward success in secondary school.

About the Role

The James Bay Lowlands Secondary School Board and the Moosonee District Area School Board are seeking an inspiring, community-focused leader to serve as their next **Director of Education**. This is a unique opportunity to guide two culturally rich and highly collaborative school authorities that serve predominantly Indigenous students in northern Ontario. With 85–97% of students self-identifying as Indigenous and a strong commitment to inclusive, land-based, and community-rooted learning, this leadership position calls for a dedicated educator who values relationships, understands the realities of remote communities, and thrives in hands-on, dynamic environments.

The Director will be based in the Moosonee/Moose Factory area, where housing is subsidized and there are abundant opportunities for community engagement and outdoor activity. With a new regional hospital on the horizon, this is an exciting time for strategic development, collaboration, and innovation in education.

Key Responsibilities

- Provide strategic and instructional leadership for both Boards, ensuring the effective delivery of high-quality programming for K–12 students.
- Work collaboratively with the Board of Trustees, staff, and community to maintain inclusive, safe, and engaging school environments.
- Oversee a diverse range of programs including music, skilled trades, outdoor education, nutrition, and mental health supports.

- Manage human resources, facilities, and finance, including oversight of 39 housing units and a shared services model.
- Advocate for capital improvements, including new learning spaces and infrastructure renewal.
- Strengthen partnerships with post-secondary institutions (e.g., Queen’s University), health and municipal leaders, and the Ministry of Education.
- Support staff recruitment, retention, and professional development, especially with the unique staffing needs in a remote and culturally diverse context.
- Ensure timely audits, sound financial oversight, and operational excellence across both school authorities.

Candidate Profile

The ideal candidate is a warm, responsive, and visionary educational leader with experience in small, remote or northern communities, particularly those serving Indigenous populations. You value collaborative leadership, relationship-building, and hands-on engagement with students, staff, and community members. You are a problem-solver, a system thinker, and a champion for equity and student success. You enjoy nature, believe in the power of education to transform lives, and are committed to working with and for the community.

Qualifications

- Supervisory Officer qualifications (or eligibility to obtain).
- Background in both elementary and secondary education, with experience in literacy, numeracy, and student success.
- Demonstrated experience working with Indigenous communities and understanding of Indigenous culture and ways of knowing.
- Strong understanding of Ontario’s Education Act, finance, audit, and operational oversight.
- Experience managing housing units, HR/payroll systems (e.g., Edsembli), and collective agreements.
- Effective communication and relationship-building skills with students, families, staff, and government stakeholders.
- Must be willing to live in the Moosonee/Moose Factory region.

To apply to this role in elementary and secondary education, submit your application to **Phelps** by clicking: <https://rb.gy/7i6ye8>

Application deadline: Friday May 2nd, 2025



401 Bay Street, Suite 1400, Toronto, ON M5H 2Y4
Phone: 416 364 6229